

 Saskatchewan Ministry of Health Drug Plan and Extended Benefits Branch	Section: <i>Pharmacy Professional Services</i>	Reference: DP-PPS-23
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TAKE HOME NALOXONE (THN) FEE POLICY and PROCEDURES		

POLICY

- Effective August 16, 2021, participating pharmacies will be remunerated for providing publicly funded Take Home Naloxone (THN) kits to individuals at risk of experiencing an opioid overdose or those likely to witness and need to respond to an opioid overdose as part of Saskatchewan's Provincial THN Program.
- The Drug Plan and Extended Benefits Branch (DPEBB) is administering the payment process to pharmacies on behalf of the Mental Health and Addictions Branch (MHAB) in the Ministry of Health. The MHAB is responsible for the Provincial THN Program.
- The DPEBB will pay a Take Home Naloxone Fee (THNF) to pharmacies according to Table 1 (Take Home Naloxone Billing Code and Billing Threshold/Limitations), when publicly funded THN kits are provided to an eligible client:
 - By a licensed pharmacist eligible to provide THN kits and training according to the *Regulatory Bylaws of the Saskatchewan College of Pharmacy Professionals*; and,
 - As part of Saskatchewan's Provincial THN Program and in accordance with the *Publicly Funded Take Home Naloxone Policy*.
- The THNF payment remunerates the pharmacy for all activities/expenses related to the provision of the service (e.g., client assessment, client training, data tracking documentation).
- Through the Saskatchewan Health Authority (SHA), the Ministry of Health pays the cost of the publicly funded THN kits and shipping costs of the kits to Saskatchewan community pharmacies registered with the THN Program.
- It is not necessary for pharmacists, pharmacy technicians, or pharmacy assistants to see and record client-specific information such as personal health information, client name, and date of birth when submitting a claim for a THNF or distributing a THN kit under the THN Program.
- To facilitate submission of a THNF claim by pharmacies to the DPEBB, a pseudo Health Services Number (HSN) will be used to de-identify patients and bill the THNF.
- The minimum monthly order quantity is ten (10) kits. The maximum monthly order quantity is twenty (20) kits. Pharmacies will contact takehomenaloxone@health.gov.sk.ca to request an increase to their maximum monthly order limit. Pharmacies should always have a kit on hand, but it is important to not stockpile kits in order to maintain supply for all participating sites and minimize waste through expired products.
- Failure to comply with the requirements of the THN Program may result in the pharmacy's participation being cancelled, or the THNF being recovered.

- **No incentives shall be provided** by the Proprietor or an agent on behalf of the Proprietor to any other person in relation to the provision of Take Home Naloxone Program services.

“Incentives” means any money, gifts, donations to a charity, rebates, refunds, customer loyalty programs, points, coupons, discounts, goods, dividends, and/or rewards which can be redeemed for a gift or other benefit.

PURPOSE

- To provide education regarding prevention, recognition, and response to opioid overdoses to the public, as well as providing a free THN kit to Saskatchewan residents who are at risk of an opioid overdose and/or might witness an opioid overdose.

LEGISLATIVE AUTHORITY

- *The Health Administration Act (Saskatchewan)*
- *The Pharmacy and Pharmacy Disciplines Act, 2015*
- *The Prescription Drugs Act (Saskatchewan)*

DESCRIPTION

- The Saskatchewan Health Authority (SHA) operates the Provincial THN Program, funded by the Ministry of Health, to ensure individuals who are at risk of an opioid overdose and/or might witness an opioid overdose have access to free THN kit(s). Individuals who request a THN kit should be offered training on overdose prevention, recognition and response, as well as administration of naloxone prior to receiving their first kit. However, recognizing there are situations where individuals will not accept training, they are not required to complete the training to receive the kit.

PROCEDURES

The Pharmacist will:

- Adhere to the *Regulatory Bylaws of the Saskatchewan College of Pharmacy Professionals*.
- Adhere to the requirements in the *Publicly Funded Take Home Naloxone Program Policy*.
- Adhere to the requirements in the *Overdose Prevention and Response: Take-Home Naloxone Kit Training Manual*.
- Confirm client eligibility according to the *Publicly Funded Take Home Naloxone Program Policy*.
- Inspect the contents of the kit, including the expiry date of the naloxone.
- Train the client as needed and distribute THN kits. Training for clients can be individualized to best meet their needs and should be guided by the knowledge objectives outlined in the *“Take Home Naloxone: Participant Knowledge Checklist”* found in the Appendix of the *Overdose Prevention and Response: Take-Home Naloxone Kit Training Manual*.
- Provide one kit at a time to the client.
- Encourage clients to return unused, expired naloxone to the pharmacy to receive a new kit.
- Submit the electronic data tracking documentation for kit distribution.

<https://redcap.rqhealth.ca/apps/surveys/?s=M7ERDERJYALCNWR8>

- Direct requests for training or THN kits from organizations to the SHA. To find out who your regional SHA coordinator is, contact takehomenaloxone@health.gov.sk.ca.
- Direct requests to the SHA for THN for individuals determined to be ineligible.

The Pharmacy will:

- Register online with the SHA's THN Program.
<https://redcap.rqhealth.ca/apps/surveys/index.php?s=HNA339NPN8>
- Order kits from the distributor using the form found in Appendix II.
- Submit the THNF electronically via the DPEBB online claims system on the day the kit is provided. See Appendix I for billing procedure.

The Drug Plan and Extended Benefits Branch will:

- Update Table 1 of the *Take Home Naloxone Fee Policy* as required and distribute to pharmacies.
- Remunerate pharmacies the THNF upon receipt of the electronic claim.
- Recover the THNF if the Ministry of Health determines, based on its review, there was inappropriate submission for this fee.

The Mental Health and Addictions Branch will:

- Review and update the *Publicly Funded Take Home Naloxone Policy*.
- Review and update the *Overdose Prevention and Response: Take-Home Naloxone Kit Training Manual* from time to time, as necessary, in collaboration with the SHA.
- Review distribution and training data tracking and ensure compliance with the Policy in collaboration with the SHA.

The Saskatchewan Health Authority will:

- Determine which organizations would provide the best sites to reach the THN target populations and goals. The SHA may choose to increase or decrease the number of sites registered and kits available at a site in response to changing needs and resources.
- Monitor kit ordering and distribution data, and request stock counts from community pharmacies as required

Table 1: Take Home Naloxone Billing Code and Billing Threshold/Limitations

Billing Code	Service	Billing Threshold/Limitation
00951510	Provision of THN Kit (\$15.00)	A pharmacy can bill for ONLY publicly funded THN kits. Must be submitted as a Quantity of ONE (1).

Appendix I: Billing Procedure: Take Home Naloxone Fee

- Submit the THNF electronically via the DPEBB online claim system on the day the kit is provided.
- DBEBB pays 100% of the THNF to the pharmacy.
- Ensure the following fields are filled out:

• PATIENT IDENTIFIER	= Take Home Naloxone pseudoHSN (999 999 982)
• DISPENSING DATE	= date of the activity (e.g., August 16, 2021)
• RX NUMBER	= enter the sequential RX#
• HEALTH PROVIDER ORGANIZATION ID	= SKCP
• HEALTH PROVIDER ID	= Pharmacist ID number (e.g., D1234)
• PHARMACIST ORGANIZATION ID	= SK
• PHARMACIST ID	= Pharmacist ID number (e.g., D1234)
• DIN	= enter appropriate billing code (pseudoDIN) for service provided (see Table 1)
• COMPOUNDING FEE (CF)	= \$0.00
• COMPOUND NAME	= blank
• QUANTITY (QTY)	= 1 (limitations are as noted in Table 1)
• DAYS SUPPLY	= enter days supply dispensed
• ACQUISITION COST (AC)	= \$15.00
• DISPENSING FEE (DF)	= \$0.00
• MARKUP	= 00 / 00 / 00
• TOTAL RX COST	= \$15.00
• PATIENT PAID	= \$0.00
• ADJUDICATION FLAG	= Y

- DPEBB will not accept paper claims for the THNF.
- If you are unable to submit the THNF electronically through your Practice Management System, use the secure DPEBB web page by logging on to <https://www.drugplan.health.gov.sk.ca>.
- If you are not sure how to install the web certificate, contact your software vendor.

**Appendix II:
Order Form**



**Take Home Naloxone Kit
Third-Party Order Form**

Send completed Requisition to Schaan Healthcare Products

Fax: 306.664.6676

Email: customerservice@schaanhealthcareproducts.ca

Requested By: _____

Date: _____

Order Number	Quantity Ordered
Take Home Naloxone Kit	10 each ☐
# 37385-2852	Case of 20 ☐

Ship To: _____

Ship to Account #: 95000-N _____

Shipping Address: _____

City: _____

Postal Code: _____

Telephone Number: _____

Failure to complete this request accurately will delay the shipping process

Send Invoice to: Zoe Norman zoe.norman@saskhealthauthority.ca
Yorkton Office – Saskatchewan Health Authority